

CARLYNTON SCHOOL DISTRICT

Regular Voting Meeting June 24, 2010 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education conducted its Regular Voting Meeting on Thursday, June 24, 2010 in the library of the junior-senior high school. Those in attendance included President Thomas Brown, Vice President Patricia Schirripa and School Directors Thomas DiPietro, Sandra Hughan, Ronald McCartney, Nyra Schell, Raymond Walkowiak and Sharon Wilson. Also present was Superintendent Michael Panza, Solicitor Jocelyn Kramer, Business Manager Kirby Christy, Director of Pupil Services Lee Myford and Principals Jacie Maslyk and Robert Susini. The audience was comprised of seven individuals and three members of the press.

CALL TO ORDER - *The meeting was called to order by President Brown at 7:30 pm. President Brown led the pledge. Afterwards, he made a sad announcement about the passing of former junior high soccer coach, Larry Fingers, Sr.*

ROLL CALL – *The roll was called by Recording Secretary Michale Herrmann. Director Tassaro was excused from the meeting.*

PRESENTATION: *The board recognized retirees Teresa Coburn, Roseanne Plumb and Evangeline Vayanos (Dennis Cavanaugh did not attend), by presenting certificates of appreciation for their years of service. A 15-minute recess was held to enjoy cake, coffee or soft drinks. President Brown reconvened the meeting at 7:58 pm.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director DiPietro moved, seconded by Director Hughan, to approve the minutes of the June 3, 2010 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 8-0.**

REPORTS:

- **Executive Session** – *President Brown reported that contractual and legal issues were discussed in executive session under school code guidelines*
 - **Principals' Reports** – *The principals gave short, year-end reports, highlighting the successes of the elementary recognition programs and the high school graduation ceremony. Dr. Susini provided data to reflect the success of the SAT Prep courses*
 - **Director of Pupil Services' Report** – *Mrs. Myford announced that the district's Special Education Plan was accepted by the state and the summer programs are in process*
 - **Business Manager Report** – *Mr. Christy reported that a state pension reform bill has been set in motion*

Minutes of the June 3, 2010
Meeting

- Superintendent's Report – Dr. Panza reviewed the calendar and reported on several items:
 - ✓ The press box at Honus Wagner Field was inspected by architects from Kimball; replacement could be costly. An option may be to erect temporary scaffolding for the fall season
 - ✓ On June 5, at a program held by the "Alliance Against Drugs," Carlynton seventh grader Pamela Meighan was awarded second place (from some 3,000 entries) for her poster
 - ✓ The Kennywood contract has been received for next year's school picnic
 - ✓ Proposals are being sought for new capacitors
 - ✓ Three bids were received for carpet replacement at Crafton Elementary in the three primary classrooms damaged by rain waters; the lowest bid was \$3,200, installed
- Secretary's Correspondence
 - The minutes of the Parkway West Career and Technology Center Joint Committee Meeting of May 4, 2010 were entered into record. (SC #0610-1)
- Pathfinder Report – Director Wilson said a special meeting will be held July 7 for final discussion and action on the Act 77 projects
- Parkway West CTC Report – Director Hughan announced that the Parkway graduation program, held at South Fayette High School, was lovely; she also shared that Jack Highfield, Parkway's Director, shared a book entitled "Getting Real." The book helps students define their future
- SHASDA – No report
- PSBA-Legislative – Director Walkowiak said his report reflected much of Mr. Christy's report pertaining to the pension reform bill. He also noted that PSBA has initiated an Environmental and Resources Committee to upgrade environmental mandates for new buildings. President Brown added that though past discussion debated the district's membership in PSBA, he finds them to very pro-active. Director Walkowiak concluded by saying the forecasted pension increase will have a huge impact to school district budgets, specifying that it could be mean as much as a five mill increase for Carlynton.

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Director McCartney moved, seconded by Director Wilson, to approve the Carlynton Junior-Senior High School Student Handbook for the 2010-2011 school year as presented, pending addition of final staff members; (Miscellaneous Item #0610-01)

The Carnegie and Crafton Elementary Student Handbooks for the 2010-2011 school year as presented, pending addition of final staff members; (Miscellaneous Item #0610-02)

2010-2011 Carlynton JSHS
Student Handbook

2010-2011 Elementary
Student Handbooks

Conference and Field Trip Requests as submitted and reviewed by administration:

- FT...M.O'Neil...Crafton...Celebrates Parade...6/30
 - C...M.Mishkin...Penn State U...Transition Conference...7/21-23
 - C...L.Myford...Bedford Springs...Special Ed. Conf...7/26-29
 - FT...M.O'Neil...Kennywood Park...Performance...8/12
 - FT...M.Smoller...KDKA...Hometown High Q Comp...9/11
 - FT...M.Mishkin...Heinz History Ctr...Transition Event...9/16
 - FT...M.Smoller...Phipps Conservatory...Eco Challenge...9/28
 - FT...M.Smoller...Duquesne U...Calculus Comp...9/29-30
 - FT...M.Mishkin...AIU Event...Community Businesses...10/20
- (Miscellaneous Item #0610-03)

And a three year agreement between the district and Pepsi for vending services as submitted, effective July 1, 2010 through June 30, 2013. **By a voice vote, the motion carried 8-0.**

II. Finance

Director DiPietro moved, seconded by Director Walkowiak, to approve the Treasurer's Report for the month of May 2010 as presented;

The May 2010 bills in the amount of \$1,620,629.40 as presented;

The Rosslyn Farms Earned Income Tax refund as submitted; (Finance Item #0610-01)

And the Crafton Borough Real Estate Tax Refunds as submitted; (Finance Item #0610-02) **By a ROLL CALL VOTE, the motion carried 8-0.**

Director McCartney moved, seconded by Director Walkowiak, to approve Resolution No. 437-10 establishing the millage for real estate taxation for the 2010-2011 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 24.15 mills or \$2.415 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes. This represents no increase in the district millage rate; (Finance Item #0610-03)

Resolution No. 438-10 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2010-2011 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change. This represents no increase in the taxation rate; (Finance Item #0610-04)

And the Carlynton School District 2010-2011 General Fund Budget in the amount of \$23,994,404.00; **By a ROLL CALL VOTE, the motion carried and 7-1 on Resolution No. 437-10 and the General Fund Budget with Director Hughan voting NO on said two items; and 8-0 on Resolution No. 438-10.**

Conference and Field Trip Requests

Contract Agreement with Pepsi

Treasurer's Report – May 2010

May 2010 Bills

RF Earned Income Tax Refund

Crafton RE Tax Refunds

Resolution No. 437-10 Real Estate Millage

Resolution No. 438-10 Earned Income Tax Levy 2010-2011

General Fund Budget

Director Wilson moved, seconded by Director DiPietro, to approve Resolution No. 439-10 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. (Finance Item #0610-05)

Resolution No. 439-10 – Homestead/Farmstead Tax Relief Act Funds

Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2010-2011 in accordance with Section 621 of the PA School Code;

PNC Bank – District Depository

Participation in the Ohio Casualty Worker's Compensation Program at a cost of \$48,865.00, effective July 1, 2010, as presented; (Finance Item #0610-06)

Ohio Casualty Worker's Compensation Program

The insurance package for the 2010-2011 school year as recommended by the Gleason Agency at a cost of \$44,040.00. This includes privacy protection and network (cyber) liability; (Finance Item #0610-07)

Insurance Package for 2010-2011

That Patricia Keeley, Crafton Real Estate Tax Collector; Edward Adams, Rosslyn Farms Real Estate Tax Collector; and Peg Bowman, Carnegie Real Estate Tax Collector, be excused from further collection of school district real estate taxes for the 2009-2010 school year, effective June 30, 2010, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of lienning;

Tax Collectors Excused from Collection

Reappoint Edward Adams as Rosslyn Farms Earned Income Tax Collector for the 2010-2011 school year;

Edward Adams – Rosslyn Farms Tax Collector

Renew public official bonds for Board Secretary Kirby Christy and Treasurer Sandra Hugan;

Public Official Bonds Tax Duplicates

Grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2010, in accordance with Section 682 of the PA School Code;

Tax Collector's Bonds

Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;

Acquisition of Tax Collector's Bonds

Award bids for General, Art, Physical Education, Medical, Custodial/Maintenance and Athletic Supplies for the 2010-2011 school year in the total amount of \$85,951.23 ; (Finance Item #0610-08)

Awarding of Bids – General, Etc.

The cafeteria operating report for the month of May 2010 as submitted by Aramark Educational Service; (Finance Item #0610-09)

May 2010 Cafeteria Operating Report

The South Central Area Special Schools (Pathfinder) Operation Budget for the 2010-2011 school year as set forth totaling \$242,700.00. As a member school district, the district's contribution is \$0, representing no increase to the district; (Finance Item #0610-10)

2010-2011 Pathfinder Operation Budget

<p>The Educational Services Agreement between the district and the Allegheny Intermediate Unit for the 2010-2011 school year as presented. The estimated cost of each program or service indicates no increase over the past school year and is based upon the number of participating students; (Finance Item #0610-11)</p>	AIU Educational Services Agreement
<p>The May 2010 Athletic Fund Report as presented; (Finance Item #0610-12)</p>	May 2010 Athletic Fund Report
<p>The May 2010 Activities Fund Report as presented; (Finance Item #0610-13)</p>	May 2010 Activities Fund Report
<p>Reject all bids for the Pool Filter Pipe Replacement and thereby re-bid the project by advertising accordingly;</p>	Reject Bids Pool Filter Pipe Replacement and Re-bid
<p><i>And to award</i> the bid to Palombo Construction, the lowest responsible bidder, for the Front Sidewalk Replacement in the amount of \$23,800; (Finance Item #0610-14) By a ROLL CALL VOTE, the motion carried 8-0.</p>	Front Sidewalk Replacement Successful Bidder - Palombo
<p>Director Brown moved, seconded by Director Walkowiak, to amend and reject any and all bids for the Running Track Surface Replacement at the junior-senior high school and the Running Track Asphalt Topping at the junior-senior high school as presented. By a voice vote, the motion carried 8-0.</p>	Running Track Surface Replacement and Running Track Asphalt Topping – Reject All Bids
<h3>III. Personnel</h3>	
<p>Director Walkowiak moved, seconded by Director Hugan, to approve the proposed professional and non-professional staffing assignments for the 2010-2011 school year as recommend by the administrative staff and that authorization be granted to notify affected employees of furlough and/or suspension.</p>	Professional and Non-professional Staffing List for 2010-2011
<p>A long-term substitute position for the following individual for the 2010-2011 school year as recommended by the administrative staff:</p> <ul style="list-style-type: none">▪ Nathan Milsom	LTS Positions for 2010-2011 School Year
<p>Reappoint Ryan Gevaudan as the Classroom for the Future Technology Coach for the 2010-2011 school year. This position is paid through the assistance of various grants;</p>	CFT Coach – Ryan Gevaudan
<p>The resignation of high school assistant principal Courtney Conte as submitted; (Personnel Item #0610-01)</p>	Resignation of Assistant Principal – Courtney Conte
<p>Award a Temporary Professional Employee contract to Anna Theys, for the position of elementary Special Education teacher, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Agreement; (Personnel Item #0610-02)</p>	TPE, Elementary Special Education – Anna Theys
<p>Employ the following individuals as long-term substitutes for the 2010-2011 school year at the elementary level, as designated, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement:</p>	Elementary LTS Positions – Tracy Alex Jessica Durci Daniel Kuhn

- *Tracy (Demchak) Alex (Full year employment)
 - *Jessica Durci (One semester employment)
 - *Daniel Kuhn (One semester employment)
- (Personnel Item #0610-02A)

Award the Class I position of High School Activities Secretary to Donna McDonough, under the terms and conditions of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement and to post for the anticipated opening; (Personnel Item #0610-03)

Name Zachary Zofcin as an additional alternate to the list of 2010 summer custodial helpers as presented; (Personnel Item #0610-04)

The following additions to the 2010-2011 Athletic Supplemental List as recommended and submitted:

- Joy Bhuta – Junior High Girls’ Soccer Coach, grades 7 and 8
 - Joseph Farkas – Weight Training
 - Nicole Findon – Varsity Head Cheerleading Coach
 - Lora Smith – Assistant Varsity Cheerleading Coach
 - Melinda Oravitz – Junior High Cheerleading Coach
- (Personnel Item #0610-05)

The following additions to the 2010-2011 Activities Supplemental List as recommended and submitted:

- Lori Dedola – Junior Class Sponsor
 - Tonilyn Longo – Play Director
- (Personnel Item #0610-06)

The resignation of school psychologist Lynn Utchell as submitted, and to post for the anticipated opening; (Personnel Item #0610-07)

The resignation of Frank Torchia from the position of district security, effective July 1, 2010, and to post for the anticipated opening. (Personnel Item #0610-08) **By a voice vote, the motion carried 8-0.**

IV. Policy

~~The final reading of Policy No. 623, LERTA, as submitted. (Policy Item #0610-01)~~ **REMOVED FROM THE AGENDA**

UNFINISHED BUSINESS: *None*

NEW BUSINESS: *Director Wilson informed the board that she attended a Safe Schools program at Thiel College. The invaluable workshop focused on training and prevention. She highlighted some of the courses, explaining the significance. President Brown called attention to the SAP program, already in place within the district, which aids students with emotional struggles. Dr Panza said different agencies work with teachers and administrators involved in the SAP program, offering expertise wherever needed.*

High School Activities Secretary – Donna McDonough

Additional Alternate for Summer Helpers

Additions to the 2010-11 Athletic Supplemental List

Additions to the 2010-11 Activities Supplemental List

Resignation – Psychologist Lynn Utchell

Resignation – District Security Person Frank Torchia

Policy No. 623 - LERTA

OPEN FORUM: *Mr. Michael Ratay, a resident of Maxwell Street (which runs behind the Crafton Athletic Field) stepped forward with photos to illustrate the run-off of rain water that is causing damage to his property and neighboring properties. He said the rain water run-off is wreaking havoc to seven homes on Maxwell. Ken Myers, a neighbor, specified some of the damage to his property and the expenses he has incurred because of it. They asked that something be done to alleviate the problem. Following some discussion on the matter, the gentlemen also brought attention to numerous incidents of disrespect regarding the Little Cougars who use the fields in the fall. Director Brown said the matter would be addressed and explained that the district recently adopted a facility-usage policy. Mr. Myers concluded the discussion by saying that while the maintenance crew does a fine job on the fields, they fail to cut weeds and clean debris behind the batting cage.*

ADJOURNMENT:

With no further business to discuss, Director Hughan moved, seconded by Director Wilson, to adjourn the meeting at 9:15 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary